



To: Scrutiny Co-ordination Committee

Date: 12th September 2012

Subject: Outside Bodies Task and Finish Group

1 Purpose of the Note

- 1.1 To inform the Scrutiny Co-ordination Committee of the outcome of the task and finish group created at their meeting on the 11th July 2012
- 1.2 To request support for the recommendations to the Cabinet Member (Policy, Leadership and Governance)

2 Recommendations

- 2.1 The Scrutiny Co-ordination Committee is recommended to:
 - 1) Agree the amended list of outside bodies that report to Scrutiny Boards (Appendix 1)
 - 2) Request officers to timetable the required outside bodies reports on the appropriate work programmes.
 - 3) Ensure that the list of outside bodies that report to Scrutiny is reviewed on an annual basis using the criteria in 3.2
 - 4) Agree the following recommendations to Cabinet Member (Policy, Leadership and Governance).

The Cabinet Member (Policy, Leadership and Governance) is recommended to:

 - i) Ensure all outside bodies that the Council appoints to are up to date, still in existence and operational. This should be subject to a bi-annual review.
 - ii) Identify whether there are organisations that the Council has a financial interest in but have no Elected Members representation and to identify how these organisations can best report to Elected Members

3 Information/Background

- 3.1 At the meeting on 11th July 2012, the Scrutiny Co-ordination Committee (Scruco) agreed that a group of Members would look at the current list of outside bodies which are required to report to Scruco and identify how the process could be made more meaningful. The group was tasked to look at the criteria for appointments to outside organisations, where reports back should be considered and whether other organisations should be included.

Members on the group were:

- Cllr Bigham (chair)
- Cllr Abbott
- Cllr Lakha
- Cllr Skipper
- Cllr Taylor

- 3.2 The group met twice. The notes from the meetings can be found at Appendix 2. It was agreed that the following criteria be applied to those outside bodies that report to Scruco:
 - i) The Council funds the organisation through a grant of some sort.
 - ii) The Council has a financial interest in the organisation

iii) The organisation has a strategic role beneficial to the Council

If the outside body was of relevance to the work of the Council, but sat very clearly under the remit of a specific Scrutiny Board, the outside body was referred to the relevant Scrutiny Board.

Therefore the list was sorted into the following headings:

- Report to Scruco
- Report to a specific Scrutiny Board
- No report required

3.3 As part of the discussions it was also identified that there are several outside bodies that are no longer functioning or have been merged with other organisations. It was also discussed that there are organisations that the Council has a financial interest in but has no Elected Member representation on, or reporting routes to Elected Members. There are also no clear consistent criteria for identifying which organisations the Council appoints Members to.

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Appendix 1
Proposed reporting routes for outside bodies

SCRUCO

ORGANISATION	Reason	FUNDED FROM COUNCIL GRANT (2011/12 figures given where yes)
Albany Theatre Trust	Funded	(estimate) 38,000
Belgrade Theatre Trust (Coventry) Limited	Funded	1,056,971
Birmingham International Airport Holdings Limited – Board of Directors	Financial interest	No
Coventry and Solihull Waste Disposal Company Limited - Shareholders' Panel	Financial interest	No
Coventry and Warwickshire Local Enterprise Partnership Board	Strategic interest	No
Coventry Association for International Friendship	Strategic interest	No
Coventry Citizens' Advice Bureau Management Board	Funded	296,194
Coventry Heritage and Arts Trust	Funded	1,696,684
Coventry Law Centre Limited	Funded	513,729
Coventry Refugee and Migrant Centre	Strategic interest	No
Coventry Venture Capital Fund	Financial interest	No
Coventry, Solihull and Warwickshire Leaders Board	Strategic interest	No
Local Government Association – General Assembly	Strategic interest	No
Local Government Association - Urban Commission	Strategic interest	No
Moat House Community Trust	Funded	30,000
The Coventry Partnership (including Coventry Learning Disabilities Partnership and Older People's Partnership)	Strategic interest	No
Transport Museum	Funded	1,229,022
University of Warwick Science Park Business Innovation Centre Limited	Financial interest	No
University of Warwick Science Park Foundation Limited	Financial interest	No
Voluntary Action Coventry (formerly Coventry Voluntary Service Council)	Funded	190,250
West Midlands Councils – including sub-groups	Strategic interest	No
West Midlands Fire and Rescue Authority	Strategic interest	No
West Midlands Joint Committee	Strategic interest	No
West Midlands Superannuation Committee	Financial interest	No

Specific Scrutiny Board

SB	ORGANISATION	FUNDED FROM COUNCIL GRANT (2011/12 figures given where yes)
SB6	Birmingham Airport Focus Group	No
SB2	Coventry Schools Admissions Forum	No
SB2	Foxford School Trust	No
SB2	Governing Body of Blue Coat Academy	No
SB2	Governing Body of Finham Park Academy	No
SB2	Governing Body of Sidney Stringer Academy	No
SB2	Governing Body of Tile Hill Academy	No
SB2	Governing Body of Woodlands Academy	No
SB2	Grace Academy	No
SB4	Police and Crime Panel	
SB4	Regional Flood Defence Committee	No
SB6	West Midlands Integrated Transport Authority	No
SB6	West Midlands Joint Committee – Planning and Transportation Sub-Committee	No
SB6	Whitefriars Housing Group	No

Proposed - Not required to report

ORGANISATION	Reason	FUNDED FROM COUNCIL GRANT (2011/12 figures given where yes)
Bus Lane Adjudication Service Joint Committee (BLASJC)	Rarely meets	No
Connexions Strategic Partnership Board	No longer meets	No
Coventry Fairtrade City Steering Group	No longer meets	No
Coventry Learning Disabilities Partnership Board	Reports as part of Coventry Partnership	No
Coventry Mental Health Partnership Board	No longer meets	No
Coventry, Solihull and Warwickshire Partnership Limited	No longer meets	No
Daimler Green Recreational Trust	Not strategic	No
Governing Body of City College	Not strategic	No
Older People's Partnership Board	Reports as part of Coventry Partnership	No
Parking and Traffic Regulation Outside London Adjudication Joint Committee (PATROLAJC)	Rarely meets	No
SIGOMA (Special Interest Groups of Municipal Authorities)	Rarely meets	No
University of Warwick - Advisory Board of the Institute of Education	Not strategic	No
West Midlands Leaders Board - Member Development Steering Group	Reports as part of West Midlands Councils	No

**Outside Bodies previously agreed no report necessary
(taken from the list agreed at Scrucro 11th November 2009)**

Adoption Panel	
Annie Bettmann Foundation	
Barr's Hill School Trust	SB2 to consider whether to include this in its work programme
Birmingham International Airport Consultative Committee	
Blue Coat School Foundation	
Bond's Hospital Estate Charity Trustees	
Children and Young People's Commissioning Board	SB2 to consider whether to include this in its work programme
Coventry Airport Consultative Committee	
Coventry and Solihull Valuation Tribunal	
Coventry and Solihull Waste Disposal Company Advisory Forum	
Coventry Church (Municipal) Charities Trustees	
Coventry General Charity Trustees	
Coventry Community Safety Partnership	This organisation reports to SB4
CV One/Coventry City Council Joint Working Group	
Fostering Panel	
John Friends Memorial Fund Management Committee	
Leicester University Court	
Lyng Hall Trust Limited	SB2 to consider whether to include this in its work programme
Martha Flint and Emma Osmond Educational Foundation	
Sir Charles Barratt Memorial Foundation	
Soothern and Craner Educational Foundation	
Stoke Park School Trust	SB2 to consider whether to include this in its work programme
Swillington's Charity Trustees	
Tansley Charity Trustees	
The West wood Trust	SB2 to consider whether to include this in its work programme
Tom Mann Centre Trust Management Committee	No routine report required but Committee requested a report on the winding up of the Charity when this occurs
Whitley Abbey Foundation	SB2 to consider whether to include this in its work programme
William Proffitt's Charity	

Appendix 2 – notes from task and finish group meetings

Task and Finish Group – Outside Bodies

Notes of the meeting held 30th July 2012

Present:

Councillors Abbott, Bigham (Chair), Lakha, Skipper, Taylor
Officers Gennie Holmes (Chief Executive's Directorate)
Paul Jennings (Finance and Legal Service Directorate)

AGENDA ITEMS

1. Introduction and welcome

The chair welcomed everyone to the first meeting

2. Declarations of Interest

Members declared representation on the following outside bodies:

Cllr Abbott: West Midlands Leaders Board – Members Development Steering Group
Soothern and Craner Educational Foundation
Tansley Charity Trustees
William Proffitt's Charity

Cllr Bigham: Coventry Law Centre
Foxford School Trust Limited
West Midlands Joint Committee – Planning and Transport Sub-committee

Cllr Lakha: Coventry Airport Consultative Committee (substitute)
Coventry Association for International Friendship
Tom Mann Centre Trust Management Committee

Cllr Skipper: University of Warwick Science Park Foundation Limited

Cllr Taylor: Coventry Partnership
Local Government Association – Urban Commission
Regional Flood Defence Committee

3. Potential Criteria for Outside Bodies to Report

The content of the scoping document was discussed. Further information was requested on the outside bodies which are required to report to Scruco. This information was then used to identify criteria for receiving reports from outside bodies. These were agreed as the following:

- The Council funds the organisation through a grant of some sort.
- The Council has a financial interest in the organisation
- The organisation has a strategic role

If the outside body was of relevance to the work of the Council, but sat very clearly under the remit of a specific Scrutiny Board, the outside body was referred to the relevant Scrutiny Board.

Action: Officers to apply the criteria to the current list of outside bodies required to report to Scruco, under the headings:

- Report to Scruco
- Report to a specific Scrutiny Board
- No report required

4. Further meetings

It was agreed that the group would meet once more to approve the lists and to agree next steps.

Action: Gennie to arrange another meeting date before 17th August

Task and Finish Group – Outside Bodies

Notes of the meeting held 13th August 2012

Present:

Councillors	Abbott, Bigham (Chair), Lakha, Taylor
Officers	Gennie Holmes (Chief Executive's Directorate)
Apologies	Cllr Skipper

AGENDA ITEMS

5. Declarations of Interest

Members declared representation on the following outside bodies:

Cllr Abbott:	West Midlands Leaders Board – Members Development Steering Group Soothern and Craner Educational Foundation Tansley Charity Trustees William Proffitt's Charity
Cllr Bigham:	Coventry Law Centre Foxford School Trust Limited West Midlands Joint Committee – Planning and Transport Sub-committee John Friends Memorial Trust
Cllr Lakha:	Coventry Airport Consultative Committee (substitute) Coventry Association for International Friendship Tom Mann Centre Trust Management Committee
Cllr Taylor:	Coventry Partnership Local Government Association Regional Flood Defence Committee

6. Agree notes from previous meeting

The notes were agreed with the amendment that Cllr Taylor is not on the Urban Commission of the LGA. Cllr Bigham is also on the John Friends Memorial Trust.

7. Review amended reporting routes for outside bodies

The amended list was reviewed. Several changes were made.

1. Any organisation that received funding reports to Scruco
2. The outside bodies which were subject to the Cultural Trusts review should report to Scruco until the review had been completed. Once the outcomes of the review are known this position should be revisited.

Members also requested further clarification on the funding position of some of the outside bodies

Action: Gennie to follow up queries regarding funding with Paul Jennings

8. Identify recommendations to Cabinet Member (Policy, Leadership and Governance)

Recommendations for the Cabinet Member were identified as:

The Cabinet Member (Policy, Leadership and Governance) is recommended to:

1. Ensure all outside bodies that the Council appoints to are up to date, still in existence and operation. This should be subject to a bi-annual review.
2. Investigate whether there are organisations that the Council has a financial interest in but has no Elected Members representation and to identify how these organisations can best report to Elected Members.

Action: Gennie to draft a briefing note for Scruco on 12th September containing the above recommendations.

9. Further meetings?

There were no further meetings identified and no other business